

RESPECT & FAIRNESS • HUMILITY • PASSION FOR PROGRESS • OWNERSHIP

PACKER

w. almag.com

t. 888.462.5624

e. careers@almag.com



INDUSTRY	TYPE	COMPANY SIZE	FOUNDED
Manufacturing	Private	250 – 300 employees	1953

“Whatever it takes. Our people are driven to succeed” – *Bob Peacock, President, ALMAG Aluminum*

Recognized as one of Canada’s Best Managed Companies, ALMAG understands that true customer satisfaction comes from delivering an exceptional service and a superior product. Our goal is to provide Customers with peace of mind knowing that quality products, short lead times and customer satisfaction is our top priority through all four pillars of service — Design, Extrude, Fabricate and Finish. We believe in building strong relationships around reliability and ownership which go hand-in-hand with our core values; respect and fairness, humility, passion for progress and ownership. Recognizing that people create culture, our core values are fundamental drivers of our workplace environment.

JOB DESCRIPTION

Directly responsible to the Packing Supervisor. Must communicate with all plant production personnel. Functionally responsible for material being packed as per customer requirements

Key Responsibilities

- Confirm weights and counts are correct
- Check material for hardness and place green sticker on skid indicating hardness if within spec. If material is not within spec, it must be red tagged and QA must be notified after placing material in rejected material hold area
- Look for material defects before packing and prevent damage to parts during transport
- Ensure material is packed in order of priority according to the ship dates indicated on work order
- Maintain clean and organized work environment
- Shrink wrap material that is shipped in bulk on skids

- Ensure hardness is documented on order and have it signed off
- Ensure packaging is neat and as per the work order
- Ensure proper packaging of material - checking production orders, skids, boxes/shrink wrapping
- Use tape or banding to secure material
- Inspect material for any potential defects and reporting any quality concerns
- Measure, weigh, and count products and materials
- Record product, packaging, and order information on specified forms and records
- Comply with all quality related policies, procedures and system requirements

DESIRED SKILLS AND EXPERIENCE

Experience

- Minimum 1 year experience in packing and handling material
- Grade 12 would be an asset
- Must have good command of English, written and oral
- Must be able to read and understand measurements

Education

- Minimum of grade 10 education.

MORE ABOUT ALMAG

Since 1953, ALMAG has built a reputation as an industry leader in extruding high-visual, tight tolerance, complex, thin-walled, lightweight and precision aluminum extrusions. Pushing the limits of industry standards, ALMAG is capable of providing Solutions to some of the most complex designs by combining its skills, knowledge and experience with engineering to deliver best in class, quality Solutions with the industry's shortest lead times.

Benefits ALMAG Aluminum offers their employees include:

- Health and dental
- Life AD&D
- Long-term disability
- Critical illness insurance
- Vision
- Employee Assistance Program
- Health spending account
- Profit sharing
- Gym memberships – wellness programs
- Education assistance program
- Monthly social committee activities